



PERMIT TO WORK ON CITY LANDS

File: 5460-35	Permit Number: WCL-
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Last Name: _____ First Name: _____ Bylaw # 3043
 Company Name: _____
 Address: _____
 City: _____ Province: _____ Postal Code: _____
 Phone: _____ Fax: _____
 E-mail: _____

I hereby apply for permission to work on City lands in accordance with the following:

Location of work: _____
 Purpose of work: _____
 Drawing #: _____
 Dates of work: From To
 Times of work: From To

 Date of Application Applicant (sign here)

For office use only:

City of Campbell River will notify the following:						
	RCMP	Fire Dept	Ambulance	Transit	City of CR	MoTI
Approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Notice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicant to provide the following:				Applicant to notify:		City to notify:
Good Neighbour Letter	<input type="checkbox"/>	Provided <input type="checkbox"/>	Not Required <input type="checkbox"/>	Eagle FM 97.3	<input type="checkbox"/>	BC Hydro <input type="checkbox"/>
Certificate of Insurance	<input type="checkbox"/>	Provided <input type="checkbox"/>	On File <input type="checkbox"/>	The River 99.7	<input type="checkbox"/>	Telus <input type="checkbox"/>
Road Closure Permit	<input type="checkbox"/>	Provided <input type="checkbox"/>	Not Required <input type="checkbox"/>	JET FM 98.9	<input type="checkbox"/>	Fortis BC <input type="checkbox"/>
				Courier Islander	<input type="checkbox"/>	Shaw TV <input type="checkbox"/>
				Mirror	<input type="checkbox"/>	
Subject to the conditions on the last page of this document, this Permit to Work on City Lands is approved.						
_____				_____		
Date				Transportation Manager		



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The permission and approval granted herein is at all times subject to the following conditions:

1. The permittee shall notify BC One Call at 1-800-474-6886 prior to any excavation.
2. The permittee shall ensure that signs and barricades are in accordance with the BC Ministry of Transportation and Infrastructure's "Traffic Control Manual for Work on Roadways" and are erected and maintained during the duration of all construction activities.
3. The permittee shall restore the road surface and any other infrastructure damaged during the construction activities associated with this permit to City standards within 48 hours of completing the works. All infrastructure restoration shall be certified by a qualified Professional Engineer.
4. The permittee shall conform to all aspects of the City of Campbell River Good Neighbor Policy: *"That contractors working on Municipal rights-of-way or on private lands where new rights-of-way are being created, be required to provide written notice to the residents in the immediate area of the works, describing what is being constructed, when the works will occur, who to contact for more information and what precautions should be taken if necessary; and that the worksite be posted for safety reasons."* A copy of the written notice shall be submitted to the Transportation Manager for approval prior to distribution.
5. The permittee shall apply for a Road Closure Permit if two unimpeded lanes of traffic cannot be maintained.
6. The permittee shall at all times accept full responsibility for any accident that may occur or damage that may be done to any person or property whatsoever, whether caused directly or indirectly by these works, and shall save harmless and keep indemnified the City from all claims and demands whatsoever in respect of these works and such works.
7. The permittee shall submit **proof of insurance with minimum liability coverage of \$3,000,000 (three million) and naming the City of Campbell River as an additional insured party.** The expiry date of the insurance shall be clearly identified.
8. The Transportation Manager, or a person or persons appointed by the Transportation Manager, shall have free access to the construction site for the purpose of inspections and may make such inspections as are reasonably necessary in the enforcement of this Bylaw. All inspection costs shall be borne by the permittee.
9. This permit is granted subject to and without prejudice to the provisions of the Highway Act, or any other acts governing City lands and public works or their use by the public, and subject to and without prejudice to any City Bylaws.
10. This permit is valid only for the specific works stated herein. Any alteration or addition to the scope of work shall be covered by a separate permit.
11. This permit may be cancelled at any time at the direction of the Transportation Manager without recourse should the permittee fail to comply with all the conditions of the permit.
12. A copy of this permit shall be available for inspection in the vehicle throughout the duration of the permit.